



Welcome to your UK & Ireland High School Programme

PROGRAMME RULES

These rules are in place because we have a duty of care to all our students, host families & staff. Following them will keep you safe whilst allowing you the freedom to enjoy yourself.

1. Students must follow all rules and decisions made by Educatus. Educatus reserves the right to terminate a student's programme without any refund should the student violate the Programme Rules.
2. Students must abide by the local laws of the host country. Failure to do so will result in immediate programme termination.
3. The natural family and the student must be prepared to accept the Host Family that has been screened and approved by Educatus Staff. A change of host family takes place only in exceptional situations and at the discretion of Educatus. In case of a host family move requested by the student based on preference and not on necessity, a move can be arranged on payment of a £600 student relocation fee.
4. Natural parents will not contact Educatus staff or host families unless given prior approval to do so. All contact will be with the in country sending organisation as per your agreement with them.
5. The natural family and the student understand that filling in the Educatus application form makes them a candidate only. Once Educatus receives the application we will present your candidacy to our partner schools who will make a final decision on acceptance. Educatus cannot guarantee placements at chosen SELECT schools.
6. All students must obtain comprehensive insurance which includes medical, accidental damage, personal belongings and lost luggage cover for the duration of their programme. For students travelling within the EU a European EHIC card will not suffice in lieu of insurance.
7. Failing to disclose any existing or previous physical or mental health condition will likely result in the termination of the programme.
8. If a student shows signs of a physical or mental health condition whilst on the programme, Educatus reserves the right to terminate their programme.
9. Educatus acts as the guardian for the student and reserves the right to make decisions and access information related to the student.
10. Students must attend pre-departure orientations in their home country before travelling and attend Educatus arrival orientations.
11. Students are not allowed to remain in the host country after the programme ends.
12. Parents and guardians are discouraged from visiting Educatus students whilst they are on programme. If parents would like to visit, the visit must occur towards the end of the program or during school holidays and be approved in advance by Educatus. The student is under no circumstances allowed to miss school. The host family will not provide accommodation to the natural parents/guardians.
13. Independent day travel outside of the placement area is only possible with the consent of the host family. When taking day trips students must be back in their placement area by 8pm.

14. Independent overnight travel within the placement country to visit a relative or friends who are over the age of 21 can be approved. In order for Educatus to approve the travel the student's parents must submit a Travel Request Form (TRF) no later than 7 days before the planned travel. During this time, students are signed off the programme and Educatus are not responsible for the student.
15. Travel home during school holidays can be approved if a TRF is submitted no later than 7 days before the planned travel. Travel requests will not be approved if the student will miss any days of school. During this time, students are signed off the programme and Educatus are not responsible for the student.
16. Students must follow the host family rules and integrate into the host family's life, act respectfully towards all members of the host family and keep them informed of their whereabouts.
17. The student's personal property is not the responsibility of Educatus, their sending organisation or the Host Family. Any lost or stolen personal property of the student, including money which is not covered by any insurance policy is the responsibility of the student.
18. All accidental or intentional damage to the host family's property will lead to an investigation by Educatus UK & Ireland which could result in a financial claim against the student.
19. Host families are responsible for providing 3 meals a day. Should students choose to eat additional/alternative meals, they have to obtain these themselves. This includes school lunches, snacks, outings with friends and similar situations.
20. Students should have access to adequate funds each month to cover personal expenses. Students should not borrow money or items from any member of their Host Family or other students.
21. Within a month of arrival to the UK or Ireland students will have a UK/Irish number they can be contacted on. This is essential to purchase bus passes and for communication between students, schools and host families. Students are advised to purchase a secondary phone or to arrive with a phone capable of holding two SIM cards if they want to retain their original number.
22. Possession, purchase or use of illegal drugs is prohibited. Consumption of alcohol and legal highs is prohibited. Students found to be violating this rule will be dismissed from the Educatus UK & Ireland programme immediately.
23. Educatus UK & Ireland does not allow students to smoke tobacco cigarettes, e- cigarettes, or to use any form of tobacco while participating on the programme.
24. Sexual relations should follow country law.
25. Students on the Educatus UK & Ireland programme are not permitted to hitchhike under any circumstances.
26. Possession or handling knives or any other weapons is not permitted.
27. Sexting, that is, sending or sharing sexually explicit digital images, videos, text messages or emails is not permitted. It is illegal in both the UK & Ireland to receive an indecent image or video of anyone under 18.
28. Becoming pregnant or getting somebody else pregnant is not allowed whilst on the Educatus programme.
29. Students may not make any life-changing decisions while on the programme. This includes but is not limited to: marriage, changing gender, changing religion, tattoos & piercings
30. Whilst on the programme students should not undertake paid employment. Students are permitted to take part in voluntary work (e.g. at local charities or in the community).
31. Obtaining end of school programme reports or other documents required for validation or approval of their exchange programme is the student's responsibility.
32. Students who are 18 upon arrival or who turn 18 during the programme are subject to the Programme Rules in their entirety.
33. School attendance is compulsory. Students must attend school every day and follow school absence policy. Students must be at school between 09:00 and 15:00 every day or as advised by their school. Failure

to do so may result in the school rescinding the students' enrolment which would result in immediate programme termination.

34. Students must maintain a C-average or higher in all courses at the host high school. Failure to do so may result in the school rescinding the students' enrolment which would result in immediate programme termination.

35. Students must follow the school dress code inclusive of any hair, piercings or jewellery policy. Failure to do so may result in the school rescinding the students' enrolment which would result in immediate programme termination.

36. It is compulsory for students entered for internal or public school exams to take these exams before departure at the end of their programme. Failure to do so will result in non-completion of the programme and end of year assessments will not be provided.

37. Students may not make any life-changing decisions while on the programme. This is inclusive of but not limited to:

- Getting pregnant
- marriage
- changing of sex
- changing religion
- tattoos & piercings

38. Whilst on the programme students should not undertake paid employment. Students are permitted to take part in voluntary work (e.g., at local charities or in the community).

39. If a student under the age of 16 has a serious medical issue on programme that requires more than one night of hospitalization, the natural parents will be required to make plans to travel to the UK within 24 hours of hospital admission and required to care for their son/daughter for the remainder of hospital stay.

40. All costs incurred by host families or local coordinators due to student illness in under 16s will be charged back to the natural parents. Costs may include, but are not limited to: clinic visit costs, medication costs, mileage costs associated with medical visits, hospital parking costs, food purchased while caring for students in hospital, sundry items needed for overnight hospital stays - toothbrush, pyjamas, soap etc.

41. Educatius will never place two students from the same home country and who speak the same native language in the same household. However, for students who speak multiple languages, we cannot guarantee a placement where another student does not speak the same language. For example, a Spanish student, who permanently resides in Spain, with a Spanish mother and German father, will never be placed with a Spanish speaking student, however this student may be placed with a German speaking student.

42. If a student has booked a 'no pets' placement we can guarantee that the initial placement will not have a pet, however, in the case that the student has to move to a different host family, we cannot guarantee that the second placement will also be pet free. Pet ownership is very high in the UK, and this makes it very difficult to move students to pet free placements mid-programme. In the event that a student who has booked 'no pets' placement is moved to placement with a pet, then the supplement will be refunded in full.

43. If a host family is unavailable for a short period of time, their student will be moved to a respite placement (respite placements are always fully vetted Educatius families.) A student in respite may temporarily be with another student who is of the same nationality and who speaks the same native language. Respite placements will not last longer than three weeks in duration for the entirety of the programme.

44. As this is an academic programme, sexual relationships whilst on the programme are strongly

discouraged.

45. Students who are 18 upon arrival or who turn 18 during the programme are subject to the programme rules in their entirety.

EDUCATIUS DISCIPLINARY PROCESS

Rules are made to ensure students' safety and successful completion of the programme. Educatius has a responsibility to help students successfully complete the programme and therefore has a procedure for handling situations where students break the rules.

What happens when rules are broken?

In cases of minor behaviour issues, the Local Coordinator will usually arrange to have a chat with the student. Our hope is that the issue will be resolved moving forward. In more serious cases or where the behaviour continues after having been raised by the Local Coordinator, the following steps will apply:

Verbal warning

The Local Coordinator will speak with the student and inform them they are receiving a formal warning and the reasons for this. The student's parents and agency will be informed of the warning.

Written warning

If the verbal warning is not respected by the student, a final warning is given to students in writing by the Managing Director of Educatius UK & Ireland and sent to the agents and parents/guardians. It states that further time on the programme is conditional upon improved behaviour and respect for the programme rules, and that if a programme rule is broken again the student will be sent home with immediate effect.

Dismissal

If the student continues to misbehave and doesn't respect the programme rules after a verbal and written warning are issued, then they will be dismissed from the programme. The decision will be made by the Educatius Management Team and communicated to the student, their Local Coordinator, agent and parents/guardians by the next working day.

In some circumstances it may be necessary for Educatius UK & Ireland to take more serious action without following the above steps.